
Minutes of the Borough Council Zelienople, PA

4/24/2017

7:34 PM Council-Workshop

MasterID:

595

The April 24, 2017 meeting of the Zelienople Borough Council was called to order at 7:34 PM by Council President Allen Bayer in the Council Chambers. In attendance were, Council Members, Marietta Reeb, Ralph Geis, Gregg Semel, Andrew Mathew III, Mary Hess, Mayor Thomas Oliverio and Junior Council Member Ethan Mooney. Council member Don Burgess was absent.

Borough Manager Donald Pepe, Borough Engineer Tom Thompson, Public Works Director Chad Garland, Police Chief Jim Miller and Solicitor John Stranahan were present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ralph Geis

VISITORS

Amerigo Allegretto
Marla Bennett
Henry Ziegler
Dan Fritch
Barb McCormick
Bill Harper
Bill Davis
Barbara Womachord

No comments from the Public.

CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mrs. Reeb, to accept the Consent Agenda as follows:

- Minutes of the April 10, 2017 Council Meeting
- Minutes of the April 12, 2017 Continued Council Meeting

Motion carried 6 - 0

Minutes of the Borough Council Zelienople, PA

4/24/2017

7:34 PM Council-Workshop

MasterID:

595

OLD BUSINESS:

PROPOSED RESOLUTION #359-17 FOR SIGNING THE CONTRACT FOR THE REVITALIZATION STREETScape PROJECT - ELECTRIC UTILITY (RE-BID) - CONTRACT 16-06A

A motion was made by Mr. Mathew, second by Mrs. Hess, to award the contract and to adopt proposed Resolution # 359-17 for authorizing the execution of the Agreement for Contract 16-06A to M&B Services, LLC per their bid of \$414,771.00.

A full and true copy of Resolutions #359-17 can be found in the Resolution Book.

Borough Manager

Motion carried 6-0.

PROPOSED RESOLUTION #360-17 FOR SIGNING THE CONTRACT FOR THE REVITALIZATION STREETScape PROJECT - 4.16KV AERIAL LINE RECONSTRUCTION - CONTRACT 16-06B

A motion was made by Mr. Mathew, second by Mr. Semel, to award the contract and to adopt proposed Resolution 360-17 for authorizing the execution of the Agreement for Contract 16-06B to Main Lite Electric Company, Inc. per their bid of \$148,000.00. A full and true copy of Resolutions #360-17 can be found in the Resolution Book.

Borough Manager

Motion carried 6-0.

NEW BUSINESS:

AUTHORIZATION TO PAY INVOICE - H.R.G.- ZELIENOPLE STREETScape PROJECT--MAIN STREET REVITALIZATION

A motion was made by Mr. Geis, second by Mrs. Reeb, to authorize the payment to H.R.G., in the amount of \$472.50 for the payment of invoice #118263 for their additional services relating to the

Minutes of the Borough Council Zelienople, PA

4/24/2017

7:34 PM Council-Workshop

MasterID:

595

Zelienople streetscape project.

Motion carried 6-0.

AUTHORIZE DRAW ON GENERAL OBLIGATION NOTE (G.O.N.) - PAY REQUISITION #2

A motion was made by Mr. Mathew, second by Mr. Semel, to affirm the action for the submittal of Pay Req. #2 to WesBanco for a draw against the loan. The amount of Pay Requisition #2 is for \$66,240.00 and is for payment to The Verdin Company for the repairs/refurbishment to the Town Clock, which Council has previously authorized.

Motion carried 6-0.

CONSIDER TO PAY REQUISITION FOR ESTIMATE #6 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION PARKING LOT IMPROVEMENTS - PHASE 2 PROJECT

A motion was made by Mr. Mathew, second by Mr. Geis, to approve Terra Works, Inc., pay requisition Estimate No. 6 in the amount of \$70,936.80.

Motion carried 6-0.

CONSIDERATION OF REQUEST TO CLOSE S. JEFFERSON STREET FROM BEAVER STREET TO SPRING STREET FOR A BLOCK PARTY ON JULY 29, 2017

A motion was made by Mrs. Reeb, second by Mr. Semel, to approve a street closure on S. Jefferson Street from Beaver Street to Spring Street from 4 pm to 7:30 pm on Saturday, July 29, 2017 for a neighborhood block party. This approval has the following conditions:

- Be responsive to complaints on noise
- Should a second complaint be received all music will be shut down
- They coordinate with the Street Department to obtain cones and barricades for street closure
- They coordinate with the Police Department for safety concerns
- They insure that the area is cleaned of any trash and debris when the event is completed

Minutes of the Borough Council Zelienople, PA

4/24/2017

7:34 PM Council-Workshop

MasterID:

595

Motion carried 6-0.

CONSIDER PROPOSED RESOLUTION # 358-17 TO ALLOW THE HARMONY FIRE DISTRICT FIRE DEPARTMENT TO ERECT A BANNER SIGN AT THE 4 CORNER PARK FOR THEIR CAR RAFFLE CAMPAIGN, TO SELL TICKETS FOR THIS RAFFLE ON MAIN STREET AND TO APPROVE THE USE OF A SANDWICH BOARD SIGN FOR THIS EVENT

A motion was made by Mrs. Reeb, second by Mrs. Hess, to allow the Harmony Fire District Volunteer Fire Department (HFD) to sell tickets for their annual car raffle on Main Street and to erect a 36 inches by 20 foot Banner Sign at the 4- Corner Park at Grandview Avenue and Main Street advertising their car raffle campaign.

Zoning Ordinance Section 902-1F requires such a request to be approved by Resolution. Resolution #358-17 is written for that purpose.

Therefore the following:

- To approve the selling of tickets on Main Street for the car raffle
- To approve Resolution # 358-17, which would allow the HFD to erect a 36 inches by 20 foot Banner Sign at Grandview Avenue and Main Street advertising its Car Raffle Campaign. This Banner sign would be in place from May 1, 2017 to no later than September 30, 2017.
- To approve the use of a sandwich board sign that meets borough standards is also approved but must be processed through the Zoning and Codes Officer.

A full and true copy of Resolutions #358-17 can be found in the Resolution Book.

Borough Manager

Motion carried 6-0.

REQUEST AUTHORIZATION TO ADVERTISE AND HIRE FOR TEMPORARY SUMMER LABORER POSITION(S)

A motion was made by Mr. Geis, second by Mrs. Hess, to authorize the Borough Manager to advertise for the three temporary public works summer laborer positions and authorize him to hire as he and the Public Works Director deem appropriate at a rate approved by Council. The employment for these temporary summer laborer positions would be through September 1, 2017. The pay rate of \$9.00 per hour for the summer temporary labor position. Applications will be accepted through May 25, 2017

Minutes of the Borough Council Zelienople, PA

4/24/2017

7:34 PM Council-Workshop

MasterID:

595

Motion carried 6-0.

OTHER BUSINESS:

COUNCIL REQUEST FOR INFORMATION

Council reviewed the list as provided in the agenda and updated items as deemed necessary.

CONSIDER REQUEST BY BRYAN FISHER FOR TEMPORARY USE OF TWO PARKING SPACES IN THE MUNICIPAL TOWN CENTER LOT FOR A SPECIAL EVENT.

A motion was made by Mrs. Hess, second by Mr. Semel, to allow Bryan Fisher to use two (2) parking spaces on the Borough Town Center Lot contiguous to his back property (131 S. Main St.) for his "Crawfish Day" Event on Saturday May 13, 2017. This approval comes with the following conditions:

- There will be a sufficient barrier which you have noted between the area in use and the rest of the parking lot. This must be acceptable to the borough
- There must be protection on those spaces to avoid it being stained or marked from any cooking oil etc. Any damage may be the responsibility of the person making the request.
- There must be an insurance coverage that makes the borough an additional issued so we do have any claim for damages.
- All of the above must be checked with the borough prior to the day of the event and it will be inspected the day after the event.

Motion carried 6-0.

MONTHLY COMMITTEE REPORTS

Mrs. Hess:

- Shared Services: No report
- Main St. Revitalization: She is attending a National Conference in Pittsburgh on May 2 nd dealing with the Main Street Revitalization effort

Mr. Semel:

- COG: - No report

Minutes of the Borough Council Zelienople, PA

4/24/2017

7:34 PM Council-Workshop

MasterID:

595

- Library:- There will be a Farewell reception for Jan Lawrence and a welcome to the new Library Director on May 10th
-
- Requested an Executive Session on contractual matters

Mr. Geis:

Electric; There will be a meeting on the Annual Power report from AMP on May 3rd here at the borough building

Finance: No report

Mr. Burgess:

Not present and no report

Mrs. Reeb:

Safety Committee: There appears to be a vision impediment on Green Lane that needs to be addressed.

Historical Society; Noted their successful Tea event.

Mr. Mathew:

- Water Comm.: Asked for a report concerning the number of lead lines that exist in the borough and if they need to be tested. There are no borough distribution lines that are lead but there may be some homeowner service lines, as we understand it.

- EMA: No report.

- Fire Dept. Liaison; We met with the Borough Auditor regarding the reservoir property / former fire station property value research.

Mr. Bayer:

- HRC: Committee date was moved to Thursday April 27, 2017

- PMC: Met regarding parking plans in the borough

Minutes of the Borough Council Zelienople, PA

4/24/2017

7:34 PM Council-Workshop

MasterID:

595

Mr. Mooney: Junior Council Member:

- No report

Mayor Oliverio:

- No report

Manager:

- Noted that the 2017 edition of the Borough Manager Budget report is ready to be distributed with the next utility bill.
- Raised the request from Brian Fisher to use spaces in the new lot for a special event. Action is noted in Other Business above.
- Noted the need to seriously consider options for a new phone system for the borough. A report was distributed and will be considered with additional information pending.

Chief Miller:

- No report

Public Works Director:

- Noted signage for lots are pending
- Noted stormwater projects will be done in front of paving work. The Park Stormwater project will be later in the summer or early fall.

Solicitor:

- No report

Engineer:

- No report.

*Minutes of the Borough Council
Zelienople, PA*

4/24/2017

7:34 PM Council-Workshop

MasterID:

595

Council took a short break at 8:33 PM and returned at 8:45 PM

Council went into Executive Session at 8:45 PM and reconvened to regular session at 9:00 PM.

Being no further business the meeting was adjourned by Council President Bayer at 9:01 PM.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2017.

Mayor